



# **PRIOR INFORMATION NOTICE (PIN)**

## **TENDER SUMMARY**

**IO/22/OT/10023308/ERA**

*for*

## ***Development of a Mechanical Pellet Launcher***

### **Abstract.**

The purpose of this summary is to provide prior notification of the IO's intention to launch a competitive Open Tender process in the coming weeks. This summary provides some basic information about the ITER Organisation, the technical scope for this tender, and details of the tender process for the provision of service "Development of a Mechanical Pellet Launcher".

## 1 Introduction

This Prior Information Notice (PIN) is the first step of an Open Tender Procurement Process leading to the award and execution of a Contract.

The purpose of this document is to provide a basic summary of the technical content in terms of the scope of work, and the tendering process.

The Domestic Agencies are invited to publish this information in advance of the forth coming tender giving companies, institutions or other entities that are capable of supplying goods and providing services prior notice of the tender details.

## 2 Background

The ITER project is an international research and development project jointly funded by its seven Members being, the European Union (represented by EURATOM), Japan, the People's Republic of China, India, the Republic of Korea, the Russian Federation and the USA. ITER is being constructed in Europe at St. Paul–Lez–Durance in southern France, which is also the location of the headquarters (HQ) of the ITER Organization (IO).

For a complete description of the ITER Project, covering both organizational and technical aspects of the Project, visit [www.iter.org](http://www.iter.org).

## 3 Scope of Work

The purpose of this Contract titled “**Development of a Mechanical Pellet Launcher**” is to procure the provision of services described in the Technical Specifications, ref. **6W9UUZ\_v1.1 (ANNEX I in this PIN document)**.

## 4 Procurement Process & Objective

The objective is to award a Contract through a competitive bidding process.

The Procurement Procedure selected for this tender is called the Open Tender procedure.

The Open Tender procedure is comprised of the following four main steps:

➤ Step 1- Prior Information Notice (PIN) :

The Prior Information Notice is the first stage of the Open Tender process. The IO formally invites the Domestic Agencies to publish information about the forth coming tender in order to alert companies, institutions or other entities about the tender opportunity in advance. A Prior Information Notice is published on the IO web site. **Interested tenderers are kindly requested to return the expression of interest form**

**(Annex II in this PIN document) by e-mail by the date indicated in the procurement time table below.**

- Step 2 - Invitation to Tender (ITT) :  
After 10 working days of the publication of the Prior Information Notice (PIN), the Invitation to Tender (ITT) will be advertised. This stage is allow interested bidders who have seen the PIN to obtain the tender documents and to prepare and submit their proposals in accordance with the tender instructions.
- Step 3 – Tender Evaluation Process :  
Tenderers proposals will be evaluated by an impartial, professionally competent technical evaluation committee of the IO. Tenderers must provide details demonstrating their technical compliance to perform the work in line with the technical scope and in accordance with the particular criteria listed in the Invitation to Tender (ITT).
- Step 4 – Contract award.  
A contract will be awarded on the basis of best value for money according to the evaluation criteria and methodology described in the Invitation to Tender (ITT).

## 5 Procurement Timetable

The tentative timetable is as follows:

Milestone	Date
Publication of the Prior Information Notice (PIN)	13 Apr 2022
Submission of expression of interest form	27 Apr 2022
Invitation to Tender (ITT) advertisement	29 Apr 2022
Tender Submission	3 Jun 2022
Tender Evaluation	Jun 2022
Contract Award	Jun & July 2022
Contract Signature & Commencement	July 2022

## 6 Contract Duration and Execution

The ITER Organization shall award a Contract in accordance with the schedule in the section 5 above.

The work will be performed at the Contractor's premises. The working language of ITER is English, and a fluent professional level is required (spoken and written).

## **7 Experience**

The tenderer shall demonstrate their knowledge, experience and capabilities in the implementation of providing services for “Development of a Mechanical Pellet Launcher” in accordance with the IO technical requirements.

## **8 Candidature**

Participation is open to all legal entities participating either individually or in a grouping/consortium. A legal entity is an individual, company, or organization that has legal rights and obligations and is established within an ITER Member State.

Legal entities cannot participate individually or as a consortium partner in more than one application or tender of the same contract. A consortium may be a permanent, legally-established grouping, or a grouping which has been constituted informally for a specific tender procedure. All members of a consortium (i.e. the leader and all other members) are jointly and severally liable to the ITER Organization.

In order for a consortium to be acceptable, the individual legal entities included therein shall have nominated a leader with authority to bind each member of the consortium, and this leader shall be authorised to incur liabilities and receive instructions for and on behalf of each member of the consortium.

It is expected that the designated consortium lead will explain the composition of the consortium members in a covering letter at the tendering stage (the Invitation to Tender). Following this, the Candidate’s composition must not be modified without notifying the ITER Organization of any changes. Evidence of any such authorisation shall be submitted to the IO in due course in the form of a power of attorney signed by legally authorised signatories of all the consortium members.

## **9 Sub-contracting Rules**

All sub-contractors who will be taken on by the Contractor shall be declared with the tender submission. Each sub-contractor will be required to complete and sign forms including technical and administrative information which shall be submitted to the IO by the tenderer as part of its tender.

The IO reserves the right to approve any sub-contractor which was not notified in the tender and request a copy of the sub-contracting agreement between the tenderer and its sub-contractor(s). For each Contract, sub-contracting is allowed but it is limited to one level, and its cumulated volume is limited to 30% of the total Contract value.